



# *Private Coaching*

## **Literacy & Numeracy Booking Form 2019**

### FAMILY INFORMATION

Child's Name	_____	D.O.B.	_____
Parent(s) Name	_____		
Phone:	_____		
Address:	_____		
Email:	_____		
School	_____	Grade:	_____
Teacher's Name:	_____	Email:	_____

Has there been any learning / developmental issues identified? If so, please state full details and/or attach reports

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Are there any health issues that staff need to be aware of? E.g. allergies, asthma. If so, please provide full details and copy of care plan from GP.

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If there is an emergency, an ambulance will be called for your child. Do you have ambulance cover?

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Is there any other information, medical or otherwise, that we need to be informed of? E.g. custody orders / intervention orders etc

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**PAYMENT OF FEES & ACKNOWLEDGEMENT OF PROGRAM**

I \_\_\_\_\_ (parent or guardian) acknowledge the fees outlined below.

I elect to pay for the tutoring in the following manner:

- Weekly                      \$65 per session      Payable at each session (cash preferred please)
- By Term                      \$60 per session      Payable upfront
- Group Tutoring      \$50 per session      Payable upfront (no more than 4 students per group)

Payment may be made by Direct Deposit or cash. An invoice will be issued so that payment can be made.

I will be paying by:

**Direct Credit**   
K L Bradburn Trading as Learn and Leap  
Bendigo Bank  
BSB: 633 000  
Account: 150963585  
Please provide a copy of the receipt.

**Cash**

**I wish to be included in your email updates**

\_\_\_\_\_  
Signed

Print Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

\_\_\_\_\_  
Date

**Privacy**

We are committed to providing you with the highest levels of customer service. This includes protecting your privacy. Personal information held by us may include you and your child's name, date of birth, current address, telephone or mobile phone number, and email address. Due to the nature of our business, we also need to hold some medical information. This will ensure that the learning provided will be appropriate and that we can look after your child or yourself during your visits to Learn and Leap. We will not divulge any of your information to a third party and will only use your personal information to ensure we provide quality services to you.